

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W, Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, MAY 5, 2014

Authority Board Members in Attendance:

Quin Bates	Paula LaCour	Al Majeau	Logan Williamson
Olga Bogran	Rashain Carriere-Williams	Rafael Saddy	
Bob Bradley	Dede Lyman-Redfearn	Mike Spinato	

Authority Board Members Absent:

LaCresiea Olivier

Staff in Attendance:

Lisa English Rhoden, Executive Director
Beverly Devall, COO/CFO
Nicole Sullivan-Green, Director of Developmental Disabilities Community Services
Gay LeBlanc, Director of Behavioral Health Community-based and Specialty Services
Joseph Bodenmiller, Director of Child & Adolescent Community-based & Specialty

Services

Tom Hauth, Medical Services Director
Tammy Valenti, CAA

Guest in Attendance:

Mary Jacob, Executive Director, Families Helping Families
Monica Baltodano-Dubey, Prospective Board member
Rose Gilbert, Prospective Board Member

The meeting was called to order by Mr. Majeau at 6:02 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Ms. Bogran made a motion to accept the agenda. Ms. Lyman-Redfearn seconded the motion. Passed unanimously.

2. Public Comment.
None.

3. Approval of Minutes.

Mr. Bradley made a motion to accept the minutes as presented prior to the meeting. Seconded by Mr. Spinato. Passed unanimously.

4. Required Approvals Agenda.

A) Financial Planning & Budgeting Monitoring Report – A motion was made by Mr. Saddy to accept the monitoring report as presented prior to the meeting. Seconded by Ms. Bogran. Passed unanimously.

B) Financial Condition & Activities Monitoring Report – A motion was made by Mr. Bradley to accept the monitoring report as presented prior to the meeting. Seconded by Ms. Lyman-Redfearn.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Introduction of New Division Director – Ms. Rhoden asked Ms. LeBlanc to introduce the new Division Director. Ms. LeBlanc introduced Joseph Bodenmiller as the new Director of Behavioral Health Community-based & Specialty Services. Mr. Bodenmiller addressed the Board and stated he was very excited to have the opportunity to hold this position and looked forward to continuing the quality of services provided by JPHSA. The Board welcomed Mr. Bodenmiller to JPHSA.
- Developmental Disabilities Services & Supports Update – Ms. Rhoden asked Ms. Sullivan-Green to report on services provided to individuals with developmental disabilities. Ms. Sullivan-Green gave an in depth review of services and community participation and collaboration provided by JPHSA to the Jefferson Parish community. Ms. Sullivan-Green answered questions of the Board and provided additional information as needed. A discussion followed.
- Quarterly Budget Report – Ms. Rhoden asked Ms. Devall to review the Quarterly Budget Report for the Board. A discussion followed.

A motion was made by Mr. Spinato to accept the Quarterly Budget Report as received prior to the meeting. Seconded by Mr. Williamson. Passed unanimously.

- Meeting with Secretary Kliebert – Ms. Rhoden stated she attended a meeting that included Sylvia Pearson, Executive Director of The Extra Mile, Freddie Landry, member on the Commission on Alcohol & Drug Abuse, and Sec. Kliebert.

Ms. Rhoden reported on the following topics discussed at the meeting:

- Substance Abuse Prevention & Treatment Block Grant
- Medically Supported Detox beds in Jefferson Parish
- DD Services & Collaborative with the District Attorney's Office
- FQHC – JeffCare

- FY 15 State Budget Forecast – Ms. Rhoden gave an update from the Legislature. A discussion followed.
- Policy Governance Training for Board Members – Ms. Rhoden suggested formal training for the incoming Chair and Vice-Chair in the Policy Governance Model. This training is offered in Atlanta sometime in the fall by Miriam Carver. She stated Ms. Valenti will confirm the date of the training. A discussion followed.
- Board Retreat – Ms. Rhoden suggested the following topics for the Board Retreat:
 - FQHC – JeffCare – intensive update
 - Council on Accreditation – update on accreditation standards

The Board agreed with the topics suggested.

B) Policy Review – Global Governance Commitment - Mr. Majeau opened discussion regarding the Global Governance Commitment Policy. There were no changes to this policy.

Governing Style Policy - Mr. Majeau opened discussion regarding the Governing Style Policy. There were minor changes to this policy.

A motion was made by Ms. Lyman-Redfearn to accept the changes to the Governing Style Policy. Seconded by Mr. Williamson. Passed unanimously.

Board Job Description Policy - Mr. Majeau opened discussion regarding the Board Job Description Policy. There were no changes to this policy.

C) Board Resolution – QoL Meds, L.L.C. – Ms. Bogran made a motion to authorize Ms. Lisa English Rhoden, Executive Director, to enter into contract with QoL Meds, L.L.C. for pharmacy services for JPHSA from July 1, 2014 – June 30, 2015 in accordance with Board policy. Board policy, Executive Limitations, Financial Condition & Activities, states the Executive Director shall not make a single expenditure of greater than \$500,000. Seconded by Ms. Carriere-Williams. 9 yeas, 1 abstention. Motion passes.

D) DD Regional Advisory Committee – Mr. Majeau opened discussion regarding two nominees for the DD Regional Advisory Council (RAC). A motion was made by Mr. Bates to appoint both nominees (Bob Bradley and Jennifer Hebert) to the DD RAC. Seconded by Mr. Spinato. 9 yeas. 1 abstention. Motion passes.

E) Financial Disclosure Tier 2.1 – Deadline May 15, 2014 – Ms. Valenti reminded Board members they are to fill out and fax or mail financial disclosure form Tier 2.1 to the Legislative Office in Baton Rouge before May 15.

F) Board Linkage Update – None.

G) Board Recruitment– Ms. Lyman-Redfean stated she would contact Monica Baltodano-Dubey to discuss Board membership.

Ms. Valenti stated the Board has one position available:

- Developmental Disabilities, General position.

Ms. Valenti asked Board members to continue to recruit prospective members.

H) Board Retreat Planning – See notes under Executive Director Update. Retreat scheduled for Saturday, September 13, 2014.

I) Executive Session – Personnel Issue – Ms. Bogran made a motion for the Board to enter into Executive Session to discuss a personnel issue. Seconded by Ms. Carriere-Williams. Passed unanimously. (8:04 p.m.) The Board entered into regular session at 8:29 p.m.

6. Announcements.

A) Board Generated Items – Ms. Jacob informed the Board about Give NOLA Day and handed out flyers.

B) Next Board meeting –The next meeting will be held on **Monday, August 4,** ^{June 2} **2014**, 6 p.m., JPHSA East bank Office, 3616 S I-10 Service Road W, Second Floor, Metairie, LA 70001.

7. Adjournment.

The Board meeting was adjourned at 8:30 p.m. by a motion made by Mr. Williamson. Seconded by Mr. Spinato. Passed unanimously.



AL MAJEAU
JPHSA Chairperson